

**WYOMING STATE BOARD OF PHARMACY**  
**Special Board Meeting Minutes**  
**September 30, 2015**  
**BOP Office, Cheyenne, WY**

*Mission: The Board of Pharmacy is that State agency charged with the responsibility of protecting the health and welfare of the residents of Wyoming regarding pharmaceutical services.*

<b>Present/Absent</b>	<b>Board Member</b>	<b>Title</b>
Present (by phone)	Bessie McGirr, RPh	Board President
Present (by Chromebox)	Kerri Kilgore, RPh	Board Vice-President
Absent	John R. McPherson, DDS	Board Secretary/Treasurer
Present (by Chromebox)	Sigsbee Duck, MD RPh	Board Member
Present	Jim Massengill, RPh	Board Member
Present (by phone)	Charles W Smith	Board Member
Present (by phone)	Ronald (Ronnie) LeBlanc, RPh	Board Member
Present (by Chromebox)	Brenda Upton, RPh	Board Member
Present (by phone)	Jan Shatto, RPT	Board Member

**Guests/Observers:**

Mary K. Walker, RPh	Executive Director, Wyoming State Board of Pharmacy
Donna Murray	Senior Assistant Attorney General
Lisa Hunt, RPh	Inspector/Compliance Officer, Wyoming State Board of Pharmacy
Beverly Fontaine	Office Assistant, Wyoming State Board of Pharmacy
Pace Owens, Intern	Pharmacy Intern, University of Wyoming
Jennifer Steiner, RPh	Walgreens and WPHA (present by phone)

**Public Meeting Call to Order at 7:15 AM September 30, 2015 by President Bessie McGirr**

Mary stated that instead of moving the rules forward for public comment, we will be moving them forward for A/G review. After the Attorney General's office reviews them, they will come back to us for revision (if needed) and then to the process for public comment. All votes were by roll call.

Chapter 4 CSA – Bessie asked if there were any changes. Mary stated that the word “electronic” is added in several places. Jim Massengill moved acceptance of rules revisions to go forward for AG review, as presented in the CSA Rules Chapter 4. Sigsbee Duck seconded. Votes were 8 aye, zero no, 1 absent, zero abstention.

Chapter 6 CSA – Bessie asked if there were any changes. Mary answered that there are minor changes, including adding the word “electronic” in some places and some changes which she directed members to, which will bring these rules into compliance with the federal law. Bessie asked if there were questions. Jim Massengill moved acceptance of the rules revisions to go forward for AG review, as presented in the CSA Rules Chapter 6, Charlie Smith seconded. Votes were 8 aye, zero no, 1 absent, zero abstention.

Mary mentioned that our student, Pace Owens, is reviewing for typos and we will correct those before sending to A/G

Chapter 7 CSA – Bessie asked about changes. Mary answered that most of this one will be changed to "Incorporation by Reference." Bessie asked for comments on changes. Jim Massengill moved acceptance of the rules revisions to go forward for AG review, as presented in the CSA Rules Chapter 7, Sigsbee Duck seconded. Votes were 8 aye, zero no, 1 absent, zero abstention.

Chapter 8 CSA – Bessie asked Mary to explain changes. Mary said these changes are linked to the statute change from the 2015 legislature. Wording has been changed from what members saw in Laramie to make everything more clear. Mary explained delegates and the rules concerning delegates. Each practitioner or pharmacist may appoint two delegates. Mary also explained the change limiting available data to two years. Jan asked some questions about changing to 24 hour reporting. Bessie and Mary explained. Bessie asked for questions/concerns. Ronnie LeBlanc asked how the change to 24 hr reporting came about. Mary explained the legislative process. Bessie asked for other questions. Jim Massengill moved acceptance of the rules revisions to go forward for AG review, as presented in the CSA rules Chapter 8, Sigsbee Duck seconded. Votes were 7 aye, 1 no, 1 absent, zero abstention.

Chapter 1 WPA – Mary explained that this chapter has not changed since the Board looked at it in Laramie. It does incorporate by reference the contested case rules that the Office of Administrative Hearings uses. Ronnie asked question about 2(b), Review Committee. Mary explained that the Review Committee does a preliminary review and takes it to the Board if there are issues. Ronnie gave his opinion that the full Board should look at any questionable persons asking for licensure in Wyoming. Donna, Mary, and Bessie gave explanation as to the workability of the current process. If all board members were on the review committee all would have to recuse in a contested case hearing for denial of licensure. Bessie asked if there are any further questions. Jim Massengill moved acceptance of the rules revisions to go forward for AG review, as presented in the WPA Rules Chapter 1. Jan Shatto & Sigsbee Duck seconded. Votes were 7 aye, zero no, 1 absent, 1 abstention.

Chapter 8 Manufacturer, Distributor, Wholesaler Prescription Drug Regulations – Bessie asked for comments. Mary explained the few changes since the Board saw this one in Laramie. Jim Massengill moved acceptance of the Rules Revisions to go forward for AG review, as presented in the WPA Rules Chapter 8. Sigsbee Duck seconded. Votes were 8 aye, zero no, 1 absent, zero abstention.

Chapter 10 Technicians – Mary said there have been no changes since the Board discussed it in Laramie. Bessie asked for discussion or questions. Ronnie had one question regarding Section 7(c). Mary and Bessie explained how procedures differ in Institutional pharmacies versus retail pharmacies. Jim Massengill moved acceptance of the Rules Revisions to go forward for AG review, as presented in the WPA Rules Chapter 10. Charlie Smith seconded. Bessie called for discussion. Ronnie continued his questions about potential patient safety issues. Jennifer Steiner had comments regarding Ronnie's questions about Techs checking Techs. She said her personal experience with Tech checking over several years showed effectiveness and fewer errors. Ronnie reiterated his opposition to this change. Jan gave her opinion that this is a good change. Bessie asked for further discussion. Votes were 5 aye, 3 no, 1 absent, zero abstention.

Jim Massengill had to leave the meeting at 8:00 AM.

Chapter 16 Immunization Regulations – Bessie said that her understanding is there is only one word change to the rules to clarify pneumococcal vaccine. There was some discussion. Bessie asked if there is further discussion. Kerri Kilgore moved acceptance of the Rules Revisions to go forward for AG review, as presented in the WPA Rules Chapter 16. Charlie Smith seconded. Sigsbee gave the opinion that verbiage should be changed to mandate that a copy of the immunization should be faxed to the

patient's listed physician. Mary asked what about health fairs. Brenda said we should give the option to provide two copies to the patient or one copy should be faxed to the practitioner and one copy to the patient. After discussion, it was decided to make the only change be "pneumoccal/polysaccharide." Votes were 6 aye, zero no, 2 absent, 1 abstention (Sigsbee Duck).

Chapter 17 Sterile Compounding – Bessie asked Mary to explain rules change re: USP 797 and/or USP 800. Kerri believes that we should move forward with the suggested changes. Bessie asked for further discussion. There was discussion. Donna explained "incorporated by reference". Kerri Kilgore moved acceptance of the rules revisions to go forward for AG review, as presented in the WPA Rules Chapter 17. Brenda Upton seconded. Votes were 7 aye, zero no, 2 absent, zero abstention.

Sigsbee had to leave the meeting at 8:20.

There was discussion about whether we can continue with the remaining chapters.

Chapter 2 General Practice of Pharmacy Regulations – Mary briefly covered each proposed change. In discussion of Section 15 there was disagreement about whether we should go forward with these proposed changes. Kerri believes that this section should be held until the next round of rule changes. Mary agreed that this section needs more work. It was agreed to keep the original wording, removing all suggested changes, on Section 15.

Charlie Smith left the meeting at 8:30 AM.

There was discussion about continuing this meeting tomorrow morning, October 1. Jan Shatto moved to adjourn until tomorrow morning, Brenda Upton seconded. We will meet tomorrow morning by phone at 7:30 AM. Mary Walker will send information to everyone by email.

The meeting was recessed at 8:40 AM.

# WYOMING STATE BOARD OF PHARMACY

## Special Board Meeting Minutes

October 1, 2015

BOP Office, Cheyenne, WY

*Mission: The Board of Pharmacy is that State agency charged with the responsibility of protecting the health and welfare of the residents of Wyoming regarding pharmaceutical services.*

Present/Absent	Board Member	Title
Present (by phone)	Bessie McGirr, RPh	Board President
Present (by phone)	Kerri Kilgore, RPh	Board Vice-President
Absent	John R. McPherson, DDS	Board Secretary/Treasurer
Absent	Sigsbee Duck, MD RPh	Board Member
Present (by phone)	Jim Massengill, RPh	Board Member
Present (by phone)	Charles W Smith	Board Member
Absent	Ronald (Ronnie) LeBlanc, RPh	Board Member
Present (by phone)	Brenda Upton, RPh	Board Member
Present (by phone)	Jan Shatto, RPT	Board Member

### Guests/Observers:

Mary K. Walker, RPh	Executive Director, Wyoming State Board of Pharmacy
Donna Murray	Senior Assistant Attorney General
Lisa Hunt, RPh	Inspector/Compliance Officer, Wyoming State Board of Pharmacy
Beverly Fontaine	Office Assistant, Wyoming State Board of Pharmacy
Pace Owens, Intern	Pharmacy Intern, University of Wyoming
Kara Beech	WPhA

President Bessie McGirr called the meeting to order at 7:32 AM. Bessie asked about procedural changes. Mary and Donna were able to explain. All votes were by roll call.

Chapter 2 WPA General Practice of Pharmacy Regulations – Discussion picked up where it left off the previous day. Each change was addressed by the members and discussion ensued to be sure all changes were correct. Jim Massengill moved acceptance of the Rules Revisions to go forward for AG review, as amended in the WPA Rules Chapter 2. Brenda Upton seconded. Votes were 6 Aye, zero no, 3 absent and zero abstention.

Chapter 15 WPA Long Term Care – Mary said the only changes to this chapter are to make it match Chapter 2. Bessie asked for discussion. Jim Massengill moved acceptance of the Rules Revisions to go forward for AG review, as presented in the WPA Rules Chapter 2. Charlie Smith seconded. Votes were 6 Aye, zero no, 3 absent and zero abstention.

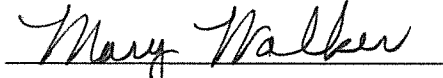
Jim Massengill moved the meeting be adjourned. Jan Shatto seconded. Votes were 6 Aye, zero no, 3 absent and zero abstention.

Meeting was adjourned at 8:08 AM.

Respectfully submitted for both days September 30 and October 1, 2015

Beverly Fontaine, Office Assistant

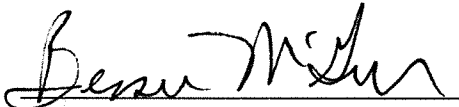
Respectfully submitted and reviewed:



Mary K. Walker, R.Ph.

Executive Director

Minutes approved and entered into record



Bessie McGirr, R.Ph.

Board President

1-7-2016

Date